



POLICY UPDATE PROPOSALS - IMMEDIATE ACTION REQUIRED
COMMENTS DUE FRIDAY, APRIL 18, 2014

TO: *Common Manual* Governing Board Representatives
Interested Industry Groups and Others

FROM: Michelle Anderson and Stephanie Aylor, Co-Chairs
Common Manual Policy Committee

RE: *Common Manual* Policy Update
[Batch 200: Proposals 1299, 1303 -1305]

DATE: March 28, 2014

Enclosed with this memorandum is the **Two Hundredth** batch of a policy update proposals completed by the Policy Committee.

Policy 1303 is a guarantor policy proposal and is intended to establish an industry standard to provide consistency on an unregulated issue. Policies 1299, 1303 through 1305 are federal policy proposals and are intended to align *Common Manual* text with federal regulations and other federal publications.

Every policy update drafted by the Policy Committee must be distributed to each guarantor for comment before it is presented to the Governing Board for review and approval. Every proposal is also sent to higher education organizations and others in the FFELP community who request the opportunity to comment.

Please review these policy update proposals and provide written comments by Friday, April 18, 2014, to either:

Stephanie Aylor
Tennessee Student Assistance Corporation
E-Mail: stephanie.aylor@tn.gov

Michelle Anderson
TG
E-Mail: michelle.anderson@tgsic.org

Following the review of comments received, the Policy Committee will update these proposals and distribute it to each member of the *Common Manual* Governing Board for review and approval at its May 2014 meeting.

If you have any questions about these proposals or the activities of the Policy Committee, please contact Michelle Anderson via phone at 512-219-4608 or via email at michelle.anderson@tgsic.org or Stephanie Aylor via phone at 615-253-7485 or via email at stephanie.aylor@TN.gov

Enclosures:

Policy Proposal Transmittal (1)
Common Manual Policy Proposals (1299, 1303 - 1305)