



*Unified Student Loan Policy*

**POLICY UPDATE PROPOSALS – IMMEDIATE ACTION REQUIRED  
COMMENTS DUE FRIDAY, JANUARY 27, 2017**

TO: *Common Manual* Governing Board Representatives  
Interested Industry Groups and Others

FROM: Benjamin Lee  
Great Lakes, CM Policy Development Contractor

RE: *Common Manual* Policy Update  
[Batch 210: Proposal 1322]

DATE: January 6, 2017

Enclosed with this memorandum is the **Two Hundred and Tenth** batch completed by the *Common Manual* Policy Development Contractor (PDC).

Policy 1322 is a federal policy proposal and is intended to align *Common Manual* text with federal regulations. Every policy update drafted by the PDC must be distributed to each guarantor for comment before it is presented to the Governing Board for review and approval. Every proposal is also sent to higher education organizations and others in the FFELP community who request the opportunity to comment.

**Please review these policy update proposal and provide written comments by Friday, January 27, 2017 to:**

Benjamin Lee  
Great Lakes Higher Education Guaranty Corporation  
E-Mail: [Policy@glhec.org](mailto:Policy@glhec.org)

Following the review of comments received, the PDC will update the proposal and distribute it to each member of the *Common Manual* Governing Board for review and approval at its March 2017 meeting.

If you have any questions about the enclosed proposal, please contact Benjamin Lee via phone at 608-246-1580 or via email at [Policy@glhec.org](mailto:Policy@glhec.org).

Enclosures:

Policy Proposal Transmittal  
*Common Manual* Policy Proposal (1322)

**Common Manual Policy Proposal Batch 210 Transmittal****January 6, 2017**

#	Subject	Summary of Change to <i>Common Manual</i>	Type of Update	Effective Date
1322	Mandatory Administrative Forbearance for Borrower Defense Claim	<b>11.23.E Borrower Defense Claim Figure 11-2 Forbearance Eligibility Chart</b> Requires that a lender grant a mandatory administrative forbearance when notified by the Department that a borrower has made a borrower defense claim related to an FFELP loan that the borrower intends to consolidate into the Direct Loan Program for the purpose of seeking relief from repayment.	Federal	For mandatory administrative forbearances granted on or after July 1, 2017, unless implemented earlier (on or after November 1, 2016) at lender's discretion.

Batch 210 (Out for Comment)

## COMMON MANUAL - FEDERAL POLICY PROPOSAL

Date: January 6, 2017

X	DRAFT	Comments Due	01/27/17
	FINAL	Consider at GB meeting	
	APPROVED	with changes/no changes	

**SUBJECT:** Mandatory Administrative Forbearance for Borrower Defense Claim

**AFFECTED SECTIONS:** 11.23.E Borrower Defense Claim  
Figure 11-2 Forbearance Eligibility Chart

**POLICY INFORMATION:** 1322/Batch 210

**EFFECTIVE DATE/TRIGGER EVENT:** For mandatory administrative forbearances granted on or after July 1, 2017, unless implemented earlier (on or after November 1, 2016) at lender's discretion.

**BASIS:**

Final Rule published in November 1, 2016 *Federal Register* (81 FR 75926); §682.211(i)(7).

**CURRENT POLICY:**

There is no current policy on this issue.

**REVISED POLICY:**

Revised policy will require that a lender grant a mandatory administrative forbearance when notified by the Department that a borrower has made a borrower defense claim related to an FFELP loan that the borrower intends to consolidate into the Direct Loan Program for the purpose of seeking relief from repayment.

**REASON FOR CHANGE:**

This change conforms common policy to final regulations published in the November 1, 2016 *Federal Register* (81 FR 75926).

**PROPOSED LANGUAGE - COMMON MANUAL:**

Add Subsection 11.23.E, page 42, column 1, paragraph 5, as follows:

**11.23.E**

**Borrower Defense Claim**

A lender must grant a mandatory administrative forbearance to a borrower upon receipt of the Department's notification that the borrower has made a borrower defense claim related to an FFELP loan that the borrower intends to consolidate into the Direct Loan Program, for purposes of seeking relief under the Direct Loan Borrower Defense regulations. The lender must grant forbearance in yearly increments or for a period designated by the Department until the FFELP loan is either consolidated or the lender is notified by the Department to discontinue the forbearance.  
[§682.211(i)(7); §685.212(k)]

Revise Figure 11-2 (see attached document). **Note:** Figure 11-2 includes approved changes from Proposal 1317 (Batch 207), approved December 15, 2016; proposed revisions are highlighted for ease of reference.

**PROPOSED LANGUAGE - COMMON BULLETIN:**

The *Common Manual* is being revised to include regulatory changes. New forbearance regulations require the lender to grant a mandatory administrative forbearance upon receipt of the Department's notification that the borrower has made a borrower defense claim related to an FFELP loan that the borrower intends to consolidate into the Direct Loan Program for purposes of seeking relief under the Direct Loan Borrower Defense regulations. The lender must grant forbearance in yearly increments or for a period designated by the Department until the FFELP loan is either consolidated or the lender is notified by the Department to discontinue the forbearance.

**GUARANTOR COMMENTS:**

None.

**IMPLICATIONS:**

*Borrower:* A borrower who makes a borrower defense claim related to an FFELP loan will receive forbearance on the applicable FFELP loan(s) upon the Department's notification to the lender.

*School:* None.

*Lender/Servicer:* The lender/servicer must grant the forbearance as instructed by the Department.

*Guarantor:* None.

*U.S. Department of Education:* ED will need to establish a mechanism in which to notify lenders/servicers of borrowers who should be granted the mandatory administrative forbearance.

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**To be completed by the Policy Development and Maintenance Contractor (PDMC)**

**POLICY CHANGE PROPOSED BY:**

Policy Development Contractor

**DATE SUBMITTED TO CM POLICY DEVELOPMENT AND MAINTENANCE CONTRACTOR:**

December 15, 2016

**DATE SUBMITTED TO CM GOVERNING BOARD FOR APPROVAL:**

**PROPOSAL DISTRIBUTED TO:**

CM Governing Board Chair

CM Guarantor Designees

Interested Industry Groups and Others

TYPE	LENGTH
<b>Discretionary<sup>1†</sup></b>	
Financial difficulties due to personal problems when the borrower is unable to make regularly scheduled payments <sup>1</sup>	The period established in the terms of the forbearance agreement (not to exceed 12-month increments); no maximum
Reduced-Payment Forbearance <sup>1</sup>	
<b>Mandatory<sup>12†</sup></b>	
Medical or Dental Internship/Residency <sup>2, 3</sup>	12-month increments (or a lesser period equal to actual period during which the borrower is eligible); no maximum
Department of Defense Student Loan Repayment Programs <sup>3</sup>	
National Service <sup>2, 3</sup>	
Active Military State Duty <sup>2, 3, 9</sup>	
Student Loan Debt Burden <sup>4, 5</sup>	12-month increments; 3 years maximum
Teacher Loan Forgiveness <sup>2, 3</sup>	Period while borrower maintains forgiveness eligibility. 12-month increments
<b>Mandatory Administrative</b>	
Local or National Emergency <sup>7</sup>	Period specified by the Department or guarantor plus 30 days following the period
Military Mobilization <sup>8</sup>	
Designated Disaster Area <sup>7</sup>	
Repayment Accommodation	3-year maximum for variable interest rate; 5-year maximum for income-sensitive repayment
Death	Date lender receives reliable notification of death to date lender receives death certificate or other acceptable documentation, not to exceed 60 days
Teacher Loan Forgiveness <sup>2, 6</sup>	The period while the lender is awaiting a completed loan forgiveness application, not to exceed 60 days
	Date lender receives a completed loan forgiveness application to date lender receives either a denial or the loan forgiveness amount from the guarantor
<b>Borrower Defense to Repayment</b>	<b>12-month increments or for a period designated by the Department until the FFELP loan is either consolidated or the lender is notified by the Department to discontinue the forbearance.</b>
<b>Administrative</b>	
Borrower Ineligible for Deferment <sup>6</sup>	Beginning date to ending date of the ineligible deferment
Delinquency before a Deferment or Forbearance <sup>6</sup>	First date of overdue payment to the day before the beginning date of deferment or other forbearance type

† Policy 1317 (Batch 207), approved December 15, 2016

Highlighted text is proposed revision for proposal 1322 (Batch 210).

Delinquency under Income-Based Repayment (IBR) <sup>6</sup>	First date of overdue payment to the date the new calculated monthly payment amount is determined
Forgiveness under Income-Based Repayment <sup>6</sup>	60 days for lender to collect and process documentation to determine a borrower's eligibility
Late Notification of Out-of-School Dates <sup>6</sup>	Date borrower should have entered repayment to date first or next payment was established
Bankruptcy Filing <sup>6</sup>	The earlier of the first date of overdue payment or receipt of reliable information that the borrower has filed bankruptcy to date of discharge determination or repurchase
Total and Permanent Disability	Date the Department includes in its notification to the lender that the borrower intends to apply for a TPD loan discharge application. Forbearance extends for not more than 120 days.
	Date the Department includes in its notification to the lender that it has received the borrower's TPD loan discharge application and extends until the Department approves or denies the application.
Spouses and Parents of Victims of September 11, 2001 <sup>6</sup>	60 days from date application sent to borrower if application is not received by lender, and from date guarantor receives documentation to date of determination
Repurchase of a Non-Bankruptcy Claim <sup>6</sup>	The period that the loan was held by the guarantor due to a claim purchase
Death	Date after mandatory administrative forbearance due to reliable notification of death ends to date lender receives death certificate or other acceptable documentation, not to exceed 60 days
Closed School	Period of unofficial closure notice as specified by guarantor
Closed School or False Certification <sup>6</sup>	60 days from date application sent to borrower if application is not received by lender, and from date guarantor receives documentation to date of determination
False Certification—Identity Theft <sup>6</sup>	Date eligibility requirements sent to individual to date request and documentation returned, not to exceed 60 days; and from date guarantor receives documentation to date of determination
Delinquency after Deferment or Mandatory Forbearance <sup>6</sup>	Deferment or mandatory forbearance end date to establishment of next payment due date
Documentation Collection and Processing <sup>6</sup>	Date borrower requests deferment, forbearance, change in repayment plan, or loan consolidation to date supporting documentation is processed by lender, not to exceed 60 days
Unpaid Refund Discharge	60 days from date application sent to borrower if application is not received by lender, and from date guarantor receives documentation to date of determination
	The period during guarantor review and ending on the date lender receives the guarantor's determination for a borrower who requests a review of a denial determination
Unpaid Refund <sup>6</sup>	End date of initial 60-day mandatory administrative forbearance to receipt of completed discharge request, and during period of determination of discharge eligibility
New Out-of-School Dates after Conversion <sup>6</sup>	Original repayment start date to adjusted start date
Loan Sale or Transfer <sup>6</sup>	First date of delinquency to date loan is sold or transferred, if the loan is less than 60 days delinquent
Ineligible Summer Bridge Extension <sup>6</sup>	Day after expiration of borrower's last in-school deferment to the 30th day after fall classes begin

Cure <sup>6</sup>	Date of earliest unexcused violation to date lender receives a full payment or new signed repayment agreement
Natural Disasters, Local or National Emergency, Military Mobilization <sup>6</sup>	From date borrower affected, not to exceed 3 months for each occurrence
Repayment Alignment-SLS/Stafford <sup>4</sup>	First payment due date to last day of the longest applicable Stafford loan grace period
Repayment Alignment-PLUS/Stafford <sup>10</sup>	Until end of in-school deferment or post-enrollment deferment on PLUS loan disbursed on or after July 1, 2008, or until end of grace on Stafford loan

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## Figure 11-2

Note: For detailed information about each forbearance situation, refer to the applicable subsection.

- <sup>1</sup> Lender must document the borrower's request, the reason for the forbearance, and the terms of the forbearance agreement.
- <sup>2</sup> For borrowers only.
- <sup>3</sup> A request and supporting documentation from the authorized official(s) indicating the beginning and ending dates, and a verbal or written agreement are required.
- <sup>4</sup> A request is required.
- <sup>5</sup> A request and supporting documentation of monthly income and monthly payments on Title IV education loan obligations, and a verbal or written agreement are required.
- <sup>6</sup> Lender must notify the borrower (or individual or endorser, if applicable) and document the beginning and ending dates and reason for the forbearance in borrower history record.
- <sup>7</sup> Notice from the Department or guarantor is required.
- <sup>8</sup> Documentation showing borrower is subject to a military mobilization is required.
- <sup>9</sup> For military service that begins on or after October 1, 2007, or includes that date.
- <sup>10</sup> Lender must notify borrower forbearance has been granted; notice must inform borrower of option to cancel forbearance and continue paying on the PLUS loan.
- <sup>11</sup> ED issued a General Forbearance Request form which a borrower must complete to request a discretionary forbearance.<sup>†</sup>
- <sup>12</sup> There are three OMB-approved forbearance request forms in this category: SERV, SLDB, and TLFF. Each is addressed in the applicable subsection of this chapter.<sup>†</sup>

<sup>†</sup> Policy 1317 (Batch 207), approved December 15, 2016