



**POLICY UPDATE PROPOSALS - IMMEDIATE ACTION REQUIRED
COMMENTS DUE FRIDAY, NOVEMBER 19, 2010**

TO: *Common Manual* Governing Board Representatives
Interested Industry Groups and Others

FROM: Stephanie Aylor, Chair
Common Manual Policy Committee

RE: *Common Manual* Policy Updates
[Batch 173: Proposals 1216, 1226 – 1228]

DATE: October 29, 2010

Enclosed with this memorandum is the **One Hundred and Seventy-Third** batch of policy update proposals completed by the Policy Committee.

Policy 1216, 1226, and 1227 are federal policy proposals and are intended to align *Common Manual* text with federal regulations and other federal publications. Policy 1228 is an organizational proposal that is intended to facilitate the usage of information within the Manual.

Every policy update drafted by the Policy Committee must be distributed to each guarantor for comment before it is presented to the Governing Board for review and approval. Every proposal is also sent to higher education organizations and others in the FFELP community who request the opportunity to comment.

Please review these policy update proposals and provide written comments by Friday, November 19, 2010, to:

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404 James Robertson Parkway
Nashville, TN 37243-0820
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Following the review of comments received, the Policy Committee will update these proposals and distribute them to each member of the *Common Manual* Governing Board for review and approval at its January 2011 meeting.

If you have any questions about these proposals or the activities of the Policy Committee, please contact Stephanie Aylor at 615-253-7485 or by e-mail at stephanie.aylor@TN.gov

Enclosures:
Policy Proposal Transmittal (1)
Common Manual Policy Proposals (1216, 1226 – 1228)