



POLICY UPDATE PROPOSALS - IMMEDIATE ACTION REQUIRED
COMMENTS DUE FRIDAY, September 2, 2011

TO: *Common Manual* Governing Board Representatives
Interested Industry Groups and Others

FROM: Stephanie Aylor and Robert Powell, Co-Chairs
Common Manual Policy Committee

RE: *Common Manual* Policy Updates
[Batch 180: Proposals 1252 – 1254]

DATE: August 12, 2011

Enclosed with this memorandum is the **One Hundred and Eighth** batch of policy update proposals completed by the Policy Committee.

Policy 1252 is a guarantor policy proposal and is intended to establish an industry standard to provide consistency on an unregulated issue. Policies 1253 and 1254 are federal policy proposals and are intended to align *Common Manual* text with federal regulations and other federal publications.

Every policy update drafted by the Policy Committee must be distributed to each guarantor for comment before it is presented to the Governing Board for review and approval. Every proposal is also sent to higher education organizations and others in the FFELP community who request the opportunity to comment.

Please review these policy update proposals and provide written comments by Friday, September 2, 2011, to:

Stephanie Aylor
Tennessee Student Assistance Corporation
Suite 1510
404 James Robertson Parkway
Nashville, TN 37243-0820
Fax Number: 615-253-7502
E-Mail: stephanie.aylor@tn.gov

Following the review of comments received, the Policy Committee will update these proposals and distribute them to each member of the *Common Manual* Governing Board for review and approval at its October 2011 meeting.

If you have any questions about these proposals or the activities of the Policy Committee, please contact either Stephanie Aylor at 615-253-7485 or by email at stephanie.aylor@TN.gov or Robert Powell at 573-526-0173 or by email at robert.powell@dhe.mo.gov.

Enclosures:
Policy Proposal Transmittal (1)
Common Manual Policy Proposals (1252 – 1254)