

Unified Student Loan Policy

## TRAINING BRIEF Common Manual Restructure

## **ISSUE 2**

## Faster Access: Appendix F and H

The *Common Manual's* appendix F previously contained common FFELP forms. However, because forms are subject to change throughout the year, the manual often did not contain the most current versions of the forms. Therefore:

- The common forms were removed from appendix F.
- The most current versions of the forms are available on the NCHELP web site and on many guarantor web sites.
- Appendix F is now called FFELP-Related References.
- This appendix is the future home of information regarding non-HEA laws that may pertain to the FFELP.

Appendix H, the history appendix, was reorganized to help *Common Manual* users zero in faster on the information they need:

- Titles were added to each topic within each date to help users identify subject matter.
- Related paragraphs were consolidated under the applicable topic.
- Topics were alphabetized by titles within each date.

